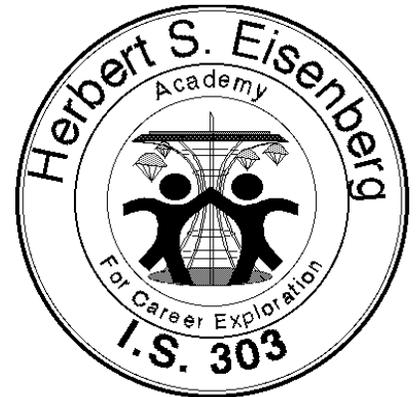


**INTERMEDIATE SCHOOL 303**  
**Herbert S. Eisenberg**  
**ACADEMY FOR CAREER EXPLORATION**  
*High Expectations, Children First, No Excuses!*

Carmen N. Amador-Rosales, Principal

Audrey Houston, Assistant Principal

Evan Rabinowitz, Assistant Principal



Dear parents/guardians,

As we look forward to this coming school year, please let me give you a brief synopsis of the high school process. The high school process is set to begin in September. As we return to school, it is important for all eighth-grade students to create My Schools accounts. It is here that they will be able to keep track of their school choices, sign up for the SHSAT, auditions, and find out their results. The high school directory books and SHSAT Study guides will be delivered in mid-September. As soon as we receive the books, they will be distributed to all of the eighth-grade students. These books will contain brief descriptions and the code to every high school in the five boroughs of New York. During the early stages of the high school process, I ask that families make lists of schools of interest. We will then narrow them down once the high school applications are available in October. Each student will be able to add up to twelve schools on their application. The SHSAT or Specialized High School test will be given in November. We are still awaiting the dates to be given from the Office of HS Enrollment. Certain schools also require auditions and interviews. All of this information will be inside of the high school directory. Once the high school process opens, families will be able to add and subtract schools on their own through their My Schools account, and/or do it with me. The high school enrollment process will run through January. We are waiting on the exact deadline dates. In March, the results will be sent to myself and to the families through their My Schools accounts. Once the results are in; the families will have an option for a second round or wait list if they are interested. The Office of HS Enrollment has not yet sent out guidance on which process they will be offering this year. I will be offering a parent orientation for all eighth-grade students and families on September 27<sup>th</sup>, 2021. As of now, the meeting will take place over the zoom platform. The link and zoom information will be sent out closer to the date of the meeting. Please feel free to email me at [bdobin@schools.nyc.gov](mailto:bdobin@schools.nyc.gov) or call my office at 718-996-0100 ext. 1201. In addition, please visit our school website at [is303.com](http://is303.com) and click the parent tab at the top, then High School for more information and helpful videos on the high school process. Wishing you and your families a safe and healthy start to the school year and I look forward to working with you.

Best,

Mr. Brett Dobin,  
Guidance Counselor